

BOARD OF DIRECTORS – ACTION SUMMARY
Wednesday, September 17, 2003 – 6:00 p.m.

Administration Building
2101 Hurley Way, Sacramento, CA

CALL TO ORDER

The meeting was called to order by President Goold. Board Members present: Duveneck, Engellenner, Goold, Granados, Trujillo, Valley. Directors Jones and Stewart, absent. Staff: Deputy Chief Ritter, Board Clerk Tilson.

Director Engellenner appointed Acting Secretary in the absence of Director Stewart.

PLEDGE OF ALLEGIANCE

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA

CONSENT AGENDA:

1. Board Meeting Action Summary—September 3, 2003

- **Board Action:**
Engellenner/Granados—Approve the Consent Agenda. Unanimous in favor by members present. Directors Jones and Stewart, absent. Motion carried.

In response to an inquiry based on information at the last Board meeting, it was noted for the record that Counsel Price is checking on the status of the Lease Agreement for a portion of Station 108.

ACTION ITEM (S)

1. Fiscal Year 2003-2004 Final Budget—(Simcoe)

A. Resolution No. 49-03—Final Budget

A Resolution adopting the 2003/2004 Final Budget totaling \$113,240,124.

- **Board Action**
Engellenner/Trujillo—Adopt Resolution No. 49-03. Unanimous in favor by members present. Directors Jones and Stewart, absent. Motion carried.

B. Resolution No. 50-03—Establish the 2003/2004 Reserve Accounts

A Resolution adopting the 2003/2004 Final Budget with a Total General Fund Reserve of \$23,734,735.

- **Board Action**

Engellenner/Duveneck—Adopt Resolution No. 50-03. Unanimous in favor by members present. Directors Jones and Stewart, absent. Motion carried.

C. Resolution No. 51-03—Appropriations Limit Schedule

A Resolution adopting the 2003/2004 Appropriations Limit Schedule of \$190,646,855.

- **Board Action**

Engellenner/Duveneck—Adopt Resolution No. 51-03. Unanimous in favor by members present. Directors Jones and Stewart, absent. Motion carried.

2. Bid Award-Evaporative Coolers—(Ritter)

- The existing evaporative cooling units which service the Fleet Maintenance shop are no longer operational. Replacement will include removal of the old units, installation of two new stainless steel units, including structural engineering, drawings and permits.

- Bids were received from the following vendors:

American Chiller Service	\$ 63,999
Brower Mechanical	\$ 63,103
Aircon Energy	\$ 36,486 [Disqualified]

American Chiller Service was the lowest responsive bid meeting all of the required specifications.

Responding to Board inquiry, Aircon Energy was disqualified because they were not responsive to all the required criteria.

- Staff recommends the Fire Chief be authorized to contract for the replacement of the Fleet Shop area coolers with American Chiller Service.

Discussion

- As a matter of public record, future recommendations to contain a statement/rationale on disqualification of vendor(s) not meeting all the criteria for clarification of bid award.

- Purchasing Policy guidelines are followed with review by General Counsel in the award of bids.

Policy Committee to review the Purchasing Policy as a separate issue relative to concerns expressed by the Board on the criteria used to determine the award of bids.

- Staff to provide information to Director Trujillo on vendor use history with American Chiller and clarification of criteria and guidelines used to determine the lowest responsive bidder.
- **Board Action:**
Tabled to Consent Item at the next regular Board meeting pending receipt of requested information by Director Trujillo.

3. Run-Off Election for Alternate Special District Representative On Sacramento Local Agency Formation Commission —(Goold)

- The election conducted between June 30, 2003 and August 22, 2003 resulted in the necessity for a three candidate run-off election. No candidate received a majority of the 30 votes cast. Top three candidates received the following votes: Gay Jones-9; Paula Parker-7; James A. Purcell-7.
- **Board Action:**
Duveneck/Engellenner—vote to elect Director Gay Jones as Alternate Special District Representative. Unanimous in favor by members present. Directors Jones and Stewart, absent. Motion carried.

PRESENTATION ITEM (S) None.

PRESIDENT'S REPORT—(Goold) None.

FIRE CHIEF'S REPORT—(Ritter)

- Update on station construction projects:

Staff completed negotiations on four properties: Sunrise/Douglas, Rio Linda, Watt and Myrtle, and Station 32--escrow opened on two; final terms of property acquisition to be disclosed upon close of escrow.

Other station properties at Greenback and Kenneth, Bradshaw/Vintage Park, and Manlove areas continuing to be evaluated.

Station design and permit process approximately 50% complete on Eastern/Berrendo and Hazel/Roediger projects. Anticipate construction to begin in August of 2004 with possible completion in October 2005.

Station design: working with Design Committee including participation from Locals 228 and 522.

- Fire Chief Martinez activated by FEMA and currently in Gettysburg providing overhead management services in preparation for hurricane Isabel.
- Fire Chief Martinez scheduled to attend the Cal Chiefs Weapons of Mass Destruction Conference in Irvine next week (September 24-26).
- Laptops arrived and are being configured by Information Technology (IT) to include electrical outlets in the Board Room. The process will be up and running as soon as Board Clerk Tilson is set up to transmit CDs and training information is formulated.

GENERAL COUNSEL'S REPORT—(Price) None.

COMMITTEE AND DELEGATE REPORTS:

Executive Committee—(Goold)

- Working together with Fire Chief Martinez and the governance consultant to establish meeting dates; with report back to the Board.

Communications Center Delegate—(Engellenner)

- Next Meeting: September 30, 2003 – 10:30 a.m.

California Fire & Rescue Training Authority—(Stewart)

Next Meeting: TBD

Finance Committee—(Jones)

- Next meeting: October 15, 2003 – 5:00 p.m.

Policy Committee—(Duveneck)

- Next meeting: October 1, 2003 – 5:15 p.m.

BOARD MEMBER QUESTIONS AND COMMENTS**Trujillo:**

- Thanked Policy Committee Chair Duveneck for tabling the Security Camera issue at the last meeting.
- Commended Assistant Chief Simcoe and staff for an outstanding budget report.

Granados:

- Security movement afoot relative to Homeland concerns over Weapons of Mass Destruction. There is a proposal to remove all NFPA markings on vehicles and tanks carrying hazardous materials, making it difficult for Fire Prevention to identify what is contained in a building or an area.

Security precautions in State of Minnesota provide that fire alarms only notify people without immediate evacuation of the building as a result of the Arkansas/Pine Bluff incident in which the fire alarm was activated and fellow students exiting were shot, and also at Columbine.

Duveneck:

- Observed Thursday, September 11 by taking the day off. For those interested in that date, recommended watching a film entitled, "The Guys" at Blockbuster.

Goold:

- Requested staff to report back when appropriate on the policy of private ambulances responding Code 3 within our District to private residences or clinics, passing a Metro ambulance—wanted to know why this is occurring. Metro is the primary 9-1-1 provider; if there is a policy otherwise, he would like to read it.

ADJOURNMENT:

The meeting was adjourned at 6:35 PM.

Grant B. Goold, President

James M. Stewart, Secretary

Charlotte Tilson, Clerk of the Board